

## Theory Room Instructions

Morning theory room workers should report to the theory room by 9:00AM.

Afternoon theory room workers should report to the theory room by 12:30PM.

Most of your instructions will be given to you by Samantha Reed when you arrive in the theory room. The theory room will be located in the choir room on the ground floor of the Lightsey building. There will be signs in the building to direct you to that room.

The theory room must be staffed throughout the lunch period as students will be coming in throughout the day. Morning workers should remain until an afternoon replacement arrives.

Please remember to leave your name tags at the end of your shift.