Runner Instructions

Morning Runners should report to the registration area by 8:45AM. Afternoon Runners should report to the registration area by 12:15PM. At least one runner must be "on duty" at all times as our judges lunch times are staggered, so students will be coming and going at all times.

You will find your materials at the registration desk in the Lightsey Chapel lobby. You will have a clipboard, pencil and a map directing you to the room in which each judge is located.

Registration and runners are what insure that we keep things running in a timely manner. We do not want judges having to wait for students, so we want you constantly receiving names from the registration desk to keep our judges hallways filled.

Each and every time you deliver students to the judges area, please be sure to go by the theory room to escort students back to the lobby. We do not want students sitting for long periods of time waiting to be taken back to the lobby.

With the registration workers, you need to be enforcing a quiet level of noise in the lobby. Students cannot hear their names called if the noise level is too loud. There will also be signs encouraging quiet. Please be sure to announce student names in a very loud voice so they do not miss their name being called.

At the end of the day leave your materials and your name tag with the registration desk materials.